



Licensing Committee

Date: THURSDAY, 10 JULY 2025

Time: 1.45 pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

Deputy John Fletcher (Chairman)	Deputy Marianne Fredericks
James Tumbridge (Deputy Chairman)	Alderman Prem Goyal CBE
Joanna Tufuo Abeyie	Jason Pritchard
Samapti Bagchi	David Sales
Brendan Barns	Sushil Saluja
Deputy Peter Dunphy	Matthew Waters
Anthony David Fitzpatrick	Deputy Ceri Wilkins
	Vacancy

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<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **PUBLIC MINUTES**

To agree the public minutes of the meeting held on 13 May 2025.

For Decision
(Pages 5 - 10)

4. **MINUTES OF LICENSING (HEARING) SUB-COMMITTEES**

- a) Bulbul, Part Ground & Lower Ground Floor, Victoria House, 25 Tudor Street,
EC4Y 0DD

For Information
(Pages 11 - 18)

5. **APPEALS AGAINST LICENSING (HEARING) SUB COMMITTEE DECISIONS**

The Comptroller and City Solicitor to be heard.

For Information

6. **REVENUE OUTTURN 2024/25**

Joint report of the Chamberlain and the Executive Director Environment.

For Information
(Pages 19 - 24)

7. **ENVIRONMENT DEPARTMENT HIGH-LEVEL BUSINESS PLAN 2024/25: YEAR-END PROGRESS REPORT (LICENSING TEAM)**

Report of the Executive Director Environment.

For Information
(Pages 25 - 32)

8. **PLANNED LEGISLATIVE AND OTHER CHANGES TO BE IMPLEMENTED BY THE LICENSING SERVICE**

Report of the Executive Director Environment.

For Information
(Pages 33 - 40)

9. **DELEGATED DECISIONS OF THE EXECUTIVE DIRECTOR ENVIRONMENT
PERTAINING TO PREMISES LICENCES**

Report of the Executive Director, Environment.

For Information
(Pages 41 - 62)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

13. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 13 May 2025.

For Decision
(Pages 63 - 66)

14. **CITY OF LONDON POLICE QUARTERLY UPDATE QUARTER 2**

Report of the Commissioner.

For Information
(Pages 67 - 76)

15. **APPENDIX 4: DELEGATED DECISIONS OF THE EXECUTIVE DIRECTOR
ENVIRONMENT PERTAINING TO PREMISES LICENCES**

Report of the Executive Director Environment. *To be read in conjunction with item 9.*

For Information
(Pages 77 - 80)

16. **NON PUBLIC QUESTIONS RELATING TO THE WORK OF THE COMMITTEE**

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**

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LICENSING COMMITTEE

TUESDAY, 13 MAY 2025

Minutes of the meeting of the Licensing Committee held at Committee Room - 2nd Floor West Wing, Guildhall on Tuesday, 13 May 2025 at 1.45 pm

Present

Members:

James Tumbridge
Deputy John Fletcher
Brendan Barns
Deputy Peter Dunphy

Anthony David Fitzpatrick
Deputy Marianne Fredericks
David Sales

In Attendance

Dr Joanna Abeyie (online)
Deputy Henry Pollard (in the room)
Deputy Ceri Wilkins (online)

Officers:

Andrew Buckingham	- Town Clerk's Department
Paul Holmes	- City of London Police
Aggie Minas	- Environment Department
Ross Morton	- City of London Police
Sadhari Perera	- Comptroller and City Solicitor
Jenny Pitcairn	- Chamberlain's Department
Rachel Pye	- Environment Department
Gavin Stedman	- Environment Department
Raquel Pinto	- Town Clerk's Department

With Deputy Marianne Fredericks in the Chair until item 4.

1. APOLOGIES

Apologies were received from Dr Joanna Abeyie, Jason Pritchard, Sushil Saluja and Deputy Ceri Wilkins. Members noted that both Dr Joanna Abeyie and Deputy Ceri Wilkins were observing the meeting online.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. ORDER OF THE COURT OF COMMON COUNCIL

The Committee received an Order of the Court of Common Council dated 25th April 2025 appointing the Committee and setting its terms of reference for the ensuing year.

RECEIVED

4. ELECTION OF CHAIRMAN

The Committee proceeded to elect a Chair in accordance with Standing Order No 28.

Deputy John Fletcher being the only Member expressing their willingness to serve, was duly elected Chairman for the ensuing year.

The Chairman thanked Members for their confidence in his election and looked forward to working with the Members and Officers over the next year. The Chairman also wanted to place on record the Committee's thanks to the following Members who were no longer on this Committee for their service: Mary Durcan, Sophie Fernandes, Michael Hudson and Luis Tilleria.

At this point in the meeting, Deputy Marianne Fredericks moved a Vote of Thanks to James Tumbridge, the immediate past Chairman.

RESOLVED UNANIMOUSLY: THAT the Members of this Committee take great pleasure in expressing to

JAMES TUMBRIDGE

their sincere gratitude and appreciation for the dedication he has shown in all aspects of the work of this Committee, and the exemplary and efficient manner in which he has presided over proceedings during the last three years as Chairman of the Licensing Committee.

He has been very active in the work of the Committee and has shown great leadership in steering the Committee through a period of change and working to deliver economic growth including ensuring the City's hospitality offer is considered as integral to the development of the Destination City Programme.

James has embedded the view that the City's success is not due solely to its status as a global financial centre, but also because of its attractiveness to workers, residents, and visitors has been essential in the development of a permanent offer for the City Corporation's [al fresco dining policy](#) and the launch of an [interactive map](#) to help organisations and people decide where to invest in, live, and visit were two highlights of a productive Chairmanship.

He also presided over the year in which the ['Safety Thirst'](#) accreditation scheme was relaunched, which saw a record 75 City venues accredited, all of them keen to demonstrate the importance that they place on the safety of customers and staff.

Under James's chairmanship, a revised Code of Good Practice, Pool of Model Conditions and a new Statement of Licensing Principles in line with the Gambling Act 2005 were put forward by the Committee and were approved by the Court of Common Council in 2022 and 2024 respectively.

With the support of the City Corporation, the number of licensed premises in the City returned to pre-pandemic levels during James' tenure. Currently at 960

licensed premises., the City's hospitality offering is thriving and remains one of the safest places to socialise in London.

He has also recognised the need for a flourishing safe night-time economy in the City and across London through his support of key initiatives such as Operation Reframe.

During his tenure, 16 licensing hearings took place including 1 personal licence review, and he paid particular attention to ensuring Hearings were conducted in a fair, clear and open manner. There were also no successful appeals against the decisions of the Licensing Sub-Committees under Mr Tumbridge's chairmanship.

Throughout his term of office, James has managed the Committee's deliberations with pace and a fair and firm hand to ensure that the Committee executed its duties in a competent manner.

Finally, in congratulating their former Chairman upon a most successful term of office, his colleagues wish to thank him for his enthusiasm and commitment and to express the hope that with continued good health and happiness he can continue to serve the City Corporation for many years to come.

5. ELECTION OF DEPUTY CHAIRMAN

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 29.

James Tumbridge, being the only Member expressing their willingness to serve, was duly elected Deputy Chairman for the ensuing year.

The Deputy Chairman expressed his gratitude for the vote of thanks and for the privilege to work with both members and officers of this Committee.

6. PUBLIC MINUTES

RESOLVED – That the public minutes and non-public summary of the meeting held on 6 February were approved as a correct record.

7. APPOINTMENT OF SUB-COMMITTEE CHAIRMEN AND REFERENCE SUB-COMMITTEE

The Committee was asked to appoint four Members to the Licensing Hearings Sub Committee, noting that this would be in addition to the appointment Chairman, Deputy Chairman and past Committee Chairmen.

Only two expressions were received prior to the meeting, so the two remaining vacancies were opened up to Members in the room.

The Town Clerk asked Members to consider Standing Order 26, whereby the previous practice of allowing additional Members onto Sub Committees, in order to avoid a ballot, should be by exception and only if it is in the best interests of the Committee and the Sub Committee.

Three Members came forward, which would have triggered a ballot, however, Members unanimously agreed that, in the case of Licensing Hearings, which are often called at short notice and take place during recess periods, a larger pool of Members is desirable, therefore agreeing to allow an additional Member.

RESOLVED – That the following Members be appointed to Chair the Licensing Hearing Sub Committee, together with the Chairman, Deputy Chairman and any past Committee Chairmen:

Dr Joanna Abeyie
Brendan Barns
Anthony Fitzpatrick
David Sales
Deputy Ceri Wilkins

8. **APPEALS AGAINST LICENSING (HEARING) SUB COMMITTEE DECISIONS**

The Comptroller & City Solicitor provided an update in relation to one appeal logged in relation to the Sub-Committee decision regarding the hearing on the premise license for Tokyo Hit, Ground Floor & Basement, 165 Fleet Street, EC4A 2AE, held on the 10th of April 2024.

The appeal against the licensing decision for Tokyo Hit, was with the Magistrates' Court. Court directions had been issued, and the applicant has submitted a summary of factual and legal issues. However, evidence had not yet been filed. Members also noted that a second respondent has appealed the planning permission. There was no trial date set yet, but both parties were following the Court's directions. It was anticipated that without prejudice discussions would take place to explore a potential settlement out of court, depending on the evidence submitted. The Committee noted that with regards to the negotiated proposal, officers typically handle such matters, though they consult the Chair and Deputy Chair. Final decisions were pending, and both parties were awaiting further developments.

9. **DELEGATED DECISIONS OF THE EXECUTIVE DIRECTOR ENVIRONMENT PERTAINING TO PREMISES LICENCES**

The Committee received a report of the Executive Director Environment, relating to premises licences, and variations to premises licences, granted under the Licensing Act 2003 and administered by the Licensing Service from 1 December 2024 to 28 February 2025.

RESOLVED – That the report be noted

10. **UPDATE ON ONGOING WORK STREAMS**

The Committee noted the following updates regarding the various ongoing workstreams:

Website Content Review

Officers reviewed the website and supporting documents to assess the balance between the information provided to the trade and to residents. Improvements were being made to the content's clarity and accessibility, especially around

signposting support for residents making representations. Final sign-off was pending, after which the updated content would be shared with the Committee

Decision Letters

A review was underway to improve the format and accessibility of the Sub-Committee's decision letters following recent hearings. The Comptroller's team was leading on this work, and a draft structure would be circulated to Committee Members once this was ready.

Late Night Levy Leaflet

A short leaflet was being prepared to inform levy payers about the benefits they receive, including statistics from police, cleansing, and environmental health services. This would be launched at the City of London Police Licensing Forum on the 2 July 2025. The leaflet would also include information about discounts available through participation in the Safety Thirst scheme.

The Chairman requested to receive a note on the timing of when all the various changes would take place.

A Member asked for the decisions and minutes of each hearing to be easily accessible under the Sub-Committee's page, as currently it was difficult to navigate the Corporation's website to find these. The Town Clerk assured Members this would be looked into and would work with the City Comptroller to rectify this.

Finally, the Chairman asked for dates/invitations to be circulated to the Committee on the upcoming Licensing Forum and upcoming Op Reframe dates.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There were two items raised.

The Deputy Chairman informed that at a recent Policy and Resources Committee meeting, concerns were raised about how the City Corporation's venues were preparing to comply with Martyn's Law, noting that this Committee has given the issue more thought than others. Approval was secured to encourage cross-departmental collaboration to avoid siloed efforts and share practical insights, especially as unclear guidance and high compliance costs were disproportionately affecting smaller venues. The aim was to support the City's venues and destination programme while potentially feeding back to Government on the challenges of implementation.

The Chairman updated the Committee on the four outstanding vacancies for the Licensing Committee. Three Members had expressed an interest and would be appointed at the next Court of Common Council meeting on the 22 May 2025, which would leave one remaining vacancy. The Chairman encouraged members to reach out to any interested parties. Secondly, the Chairman also suggested that at the next meeting of the Committee, that an agenda item which looked at

Martyn's Law as well as other expected changes which would impact the work of the committee with proposals as to how this would be integrated.

13. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

14. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 6 February 2025, be approved as correct record.

The Deputy Chairman noted that at the last meeting, he gave his thanks at the end of the meeting which happened to be under non-public session and asked if this could be moved into the public record. The Town Clerk agreed to make the necessary change.

15. **CITY OF LONDON POLICE QUARTERLY UPDATE QUARTER 1**

The Committee received a report of the Commissioner of Police containing data from Quarter 1 2025, relating to the nighttime economy, offences recorded by police, and police operations.

16. **APPENDIX 4: DELEGATED DECISIONS OF THE EXECUTIVE DIRECTOR ENVIRONMENT PERTAINING TO PREMISES LICENCES RECEIVED.**

17. **NON PUBLIC QUESTIONS RELATING TO THE WORK OF THE COMMITTEE**
One question was raised.

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no urgent business.

The meeting ended at 2:50 pm

Chairman

Contact Officer: Raquel Pinto
Raquel.Pinto@cityoflondon.gov.uk

MINUTES OF THE LICENSING (HEARING) SUB-COMMITTEE

HELD ON Wednesday 2 April 2025, 14:00PM

Sub Committee:

Deputy Peter Dunphy (Chairman)
Deputy John Fletcher
Brendan Barns

Officers:

Raquel Pinto – Town Clerk's Department
Gavin Steadman - Port Health & Public Protection Director
Rachel Pye - Licensing Manager, Environment Department
Robert Breese - Licensing Officer, Environment Department
Sadhari Pepera - Comptroller & City Solicitor
Blair Stringman - Town Clerk's Department

Applicant:

Niall McCann (Applicant's Solicitor)
Twinkle Keswani – Founder/Director
Dave Nevitt – Consultant, Complete Licensing
Matt Saunders – Project Manager

Those Making Representations:

Will Robinson (Resident's Solicitor)
Philip Lobb
Saba Naqshbandi KC – (Resident's Solicitor – on behalf of multiple residents)
Julian Payne
Simon O'Reagan
Graham Packham

Licensing Act 2003 (Hearings) Regulations 2005

A Public Hearing was held at 2pm to consider representations submitted in respect of a variation application for an existing premises licence by Butter Chicken Hospitality Ltd, 71-75 Shelton Street, Covent Garden, London WC2H 9JQ for the premises Bulbul, Part Ground & Lower Ground Floor, Victoria House, 25 Tudor Street, EC4Y 0DD.

The Sub-Committee had before it the following documents:

- Hearing Procedure
- Report of the Executive Director Environment
- Appendix 1: Copy of Application
- Appendix 2: Representations from Other Persons

- Resident 1-18
- Appendix 3: Proposed Conditions
- Appendix 4: Map of nearby premises and terminal hours
- Appendix 5: Plan of Premises

The Hearing commenced at 14:00. The Chairman introduced himself before asking the Sub Committee, the City of London Corporation officers and other parties present to introduce themselves.

The Panel noted that there was no representation from the responsible authorities and several representations from 'other persons'.

During the presentation from the applicant, the following points were noted:

During the hearing, the applicant, Butter Chicken Hospitality Ltd—represented by Twinkle Keswani and Niall McCann—presented their proposal for a new restaurant named "Bulbul," to be located at Victoria House, 25 Tudor Street. The restaurant would feature a ground floor entrance on Temple Avenue and a basement dining area accommodating 80 diners, with a maitre-d' managing customer flow and a lift available for disabled access. Fire safety measures, including suppression systems and mechanical ventilation, were highlighted to address odour and noise concerns, with the basement's acoustic integrity ensuring minimal disturbance. Waste would be stored internally and removed during sociable hours, and delivery operations would be managed to reduce disruption. The applicant emphasised that the fine dining nature of the establishment would not contribute to crime or disorder, and a dispersal policy would be in place to manage customer exits and smoking areas. They expressed willingness to accept conditions such as the presence of a maitre-d' and specific waste removal times, while also requesting flexibility in operating hours to adapt to evolving dining trends.

During questions to the Applicant and subsequent discussion the following points were noted:

The applicant's representative responded to questions, highlighting the applicant's background as a restaurateur. It was noted that the proposal includes a maître d' to guide guest's downstairs, lift access for disabled patrons, and seating for 80 guests. Additionally, they added that the venue would have a secondary fire escape, separate staff toilets, and a dedicated staff room—features typical of high-end restaurants. Modest operating hours and licensing conditions were proposed, including a ban on outdoor drinking and plans for noise control and customer dispersal. It was noted that discussions with the landlord about large bin usage were ongoing. Addressing nuisance and fire safety concerns, the representative noted the absence of the City of London Police and fire brigade at the hearing. They clarified that fire safety is regulated separately under the Regulatory Reform (Fire Safety) Order. The applicant said they would adopt the Challenge 25 policy to manage alcohol sales and use mechanical ventilation to avoid opening windows, thus preventing odour issues. Members were told that the restaurant will be located underground with soundproof ceilings and operate until 11:00 PM. Smoking will be permitted across the road. The applicant does not plan to use delivery services like Deliveroo and aims to reduce public nuisance through appropriate conditions. While some concerns were raised about the location, the representative argued that basements are often ideal for restaurants. The applicant remains committed to compliance and addressing all concerns.

During the presentation from those making representations the following points were noted:

Objectors raised concerns about the restaurant's proximity to homes, particularly the entrance being next to ground-floor apartment windows. They feared noise from customers, staff, and deliveries, and noted the lack of separate service access. The absence of an acoustic assessment was also highlighted, especially for early morning and late-night noise. There were worries about the proposed smoking area, with objections to directing smokers across the road due to noise reverberation. A designated, staff-managed smoking area was recommended. While a dispersal policy was welcomed, its effectiveness was questioned without security staff. Further concerns included late-night disturbances, loitering, and the impact on residents' peace. Fire safety issues were raised, citing misunderstandings about alarm systems and the need for clear evacuation plans. Some feared the venue could attract crime, especially with limited police presence at night. Lastly, objections were made to the proposed all-day alcohol licence, citing risks of increased noise and public nuisance. Examples included disruption from taxis, deliveries, and refuse handling, as well as odours and patrons gathering outside.

During questions to those making representations and subsequent discussion the following points were noted:

The panel asked objectors about noise and disturbance from the sale of alcohol. They highlighted the proximity of the restaurant to residential windows, making it intolerable. Additionally, the panel inquired about the fire brigade's scrutiny of fire safety measures. The objectors said they had not seen specific documentation from the fire brigade. The importance of having a maitre-d' to manage customer entry, exit, and the smoking area was also discussed. Objectors supported this for preventing public nuisance. The practicality of waste disposal methods was questioned. Objectors pointed out issues with using the lift and locked bins, deeming the methods unfeasible. The impact of the restaurant's opening hours on residents was addressed. The objectors reiterated concerns about noise, especially late at night.

Minute Paragraph Summary:

During the hearing, Butter Chicken Hospitality Ltd, represented by Twinkle Keswani and Niall McCann, presented their proposal for a new fine dining restaurant named "Bulbul" at Victoria House, 25 Tudor Street. The venue would feature a ground floor entrance on Temple Avenue and a basement dining area for 80 guests, with a maitre-d' managing customer flow and a lift for disabled access. The applicant highlighted fire safety measures, including suppression systems and mechanical ventilation, to address odour and noise concerns, and committed to internal waste storage with removal during sociable hours. They emphasised that the restaurant's nature would not contribute to crime or disorder and proposed a dispersal policy to manage exits and smoking. They were open to conditions such as the presence of a maitre-d' and specific waste removal times, while requesting flexibility in operating hours. In response to questions, the applicant's representative noted the inclusion of a secondary fire escape, staff facilities, and modest licensing conditions, including a ban on outdoor drinking and adoption of the Challenge 25 policy. They clarified that fire safety falls under the Regulatory Reform (Fire Safety) Order and that the restaurant would not use delivery services like Deliveroo. Objectors raised concerns about the restaurant's proximity to residential windows, potential noise from patrons and

deliveries, and the lack of a separate service entrance. They criticised the absence of an acoustic assessment and expressed worries about the proposed smoking area, recommending a staff-managed alternative. While they welcomed the dispersal policy, they questioned its effectiveness without security staff and raised concerns about late-night disturbances, loitering, and crime. Objections were also made to the proposed all-day alcohol licence, citing risks of increased noise and public nuisance. During further discussion, objectors reiterated concerns about noise, especially late at night, and questioned the practicality of waste disposal methods and the adequacy of fire safety. The importance of a maitre-d' to manage customer behaviour was acknowledged by both sides.

The Chair invited the Applicant to sum up. The Applicant acknowledged that while not all operational details have been finalised, planning is underway, and further discussions with the landlord are expected to resolve waste management arrangements. It was also noted that Deliveroo or similar delivery services are not anticipated, given the restaurant's positioning as a fine dining establishment.

The Objectors were then invited to sum up. Concerns were raised regarding the adequacy of the proposed measures, particularly the absence of an acoustic analysis and doubts about the ability to meet licensing objectives. If the application was granted, it was suggested that conditions should include a prohibition on deliveries or services between 5:00 PM and 9:00 AM, mandatory staff supervision, and the implementation of a managed smoking area. Clarification was also requested on the proposed brunch service hours. The potential impact on children, elderly residents, and individuals working from home was highlighted, with concerns that the proposal could disturb the peace. Additional protective measures were proposed to safeguard residents, though uncertainty remains about the applicant's future operations. It was also noted that takeaway services could disrupt the premises, underscoring the need for stringent conditions if approval was given.

The Chair explained that the Sub Committee would retire to make a decision, and all parties would be advised of the outcome within 5 clear working days. The Chair thanked all those present and closed the Hearing at 3.30pm.

Deliberations:

The Sub-Committee retired to carefully to consider the application, on the representations submitted in writing and orally at the hearing by the applicant and those making representations. It was evident that the most relevant licensing objectives requiring the Sub-Committee's consideration was public nuisance and public safety.

The Sub-Committee considered all representations from both the Applicant and the concerns raised by those making representations when it convened to deliberate the outcome of the hearing. The Sub-Committee, overall, saw no substantiated evidence that this application would be in breach of the licensing objectives.

The Sub-Committee had sympathy with residents' concerns about noise and waste management. The panel also reviewed objections related to the smoking area and open area management and noted matters raised in relation to fire safety and potential odour issues. The Panel fully considered risk assessments and noted their there was no objection from the fire authorities.

The Panel were satisfied with the Applicant's responses to the concerns raised at the hearing and felt that the conditions attached to the application, would ensure that the licence would provide strict conditions which the premises must abide by, rather than doing so on a voluntary basis. The Panel were mindful of concerns raised but noted the application was for the consideration of alcohol. The panel felt that one further condition was necessary to ensure that the licensable objectives were met, and as such, suggested that refuse collection and deliveries not be permitted between 11:00PM-8:00AM.

Overall, the Sub-Committee noted the concerns raised by those making representations and believed these had been answered satisfactorily by Applicant's Solicitor. When deliberating the outcome of this application the Sub-Committee saw no evidence that this application would be in breach of the licensing objectives. Furthermore, the panel agreed the proposed conditions attached to the application and the further additional condition agreed by the Sub-Committee itself, could therefore not justify the refusal of the application.

DECISION

The Sub-Committee determined that the licence should be granted as set out below:

<u>Activity</u>	<u>Original Licence Application</u>	<u>Amended Application</u>
Supply of alcohol for consumption on & off the premises	Mon – Sun - 10:00-23:00	Mon – Sun - 10:00-23:00 (supply alcohol changed to 'on premises' only)
Provision of Live Music	Mon – Sun - 10:00-23:00	N/A
Provision of Recorded Music	Mon – Sun - 10:00-23:00	N/A
Late Night Refreshment	Mon – Sun - 23:00-23:30	N/A
Opening Hours	Mon – Sun - 09:30-23:30	Mon – Sun - 09:30-23:30

The Sub-Committee had regard to the conditions that parties had agreed upon in advance of the hearing.

The Sub-Committee therefore agreed that the following conditions should be attached to the premises licence:

1. An incident log shall be kept at the premises and made available on request to the Police or an authorised officer of the City of London Corporation. The log will notably record the following:
 - (a) any crimes reported to the venue
 - (b) any licensing related complaints received
 - (c) any visit by a relevant authority or emergency service
 - (d) any faults in the CCTV system
 - (e) any refusal of the sale of alcohol during the hours the premises is licensed to sell it. **(MC4)**
2. Customers permitted to temporarily leave and then re-enter the premises e.g. to smoke, shall not be permitted to take drinks or glass containers with them. **(MC14)**
3. Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly. **(MC18)**
4. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature. **(MC31)**
5. A written dispersal policy shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours. A copy of the policy shall be retained on the premises and made available for inspection by a police officer and/or authorised officer of the licensing authority on request. **(MC17)**
6. All external doors, lobby doors, and windows shall be kept closed save for entry or exit, or in the event of an emergency. **(MC19)**
7. All music and digital announcements shall be controlled through a digital sound processing unit (DSP) with a limiter, the limits for which shall be set and maintained at a level agreed with Environmental Health. The sound limiter controls shall be kept locked and only accessed by the licensee or a person authorised by the licensee. **(MC22)**
8. A noise management plan shall be in place to identify how noise arising from all sources of noise including regulated entertainment, plant, pa systems and patrons shall be effectively controlled so as to minimise the risk of public nuisance and how any complaints of noise will be dealt with. A copy of the plan shall be retained on the premises and made available for inspection by a police officer and/or authorised officer of the licensing authority on request. **(MC23)**
9. The licence holder shall make available a contact telephone number to nearby residents and the City of London Licensing Team to be used in the event of complaints arising. **(MC24)**

10. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested. **(MC1)**

11. Promoted events will not be held at the premises. A promoted event is an event involving music and dancing where the musical entertainment is provided at any time by a disc jockey or disc jockeys one or some of whom are not employees of the licensee (premises licence holder) and the event is (independent of the licensee) promoted to the general public. **(MC2)**

12. Loudspeakers shall not be located in the entrance lobby. **(MC21)**

In addition to the conditions above, the Sub Committee also imposed the following condition:

1. Refuse collection and deliveries not permitted between 11:00PM-8:00AM

Chairman

The meeting ended at 3.30pm.

Contact Officer: Blair Stringman
Blair.Stringman@cityoflondon.gov.uk

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City of London Corporation Committee Report

Committee(s): Licensing Committee	Dated: 10/07/2025
Subject: Revenue Outturn 2024/25	Public report: For Information
This proposal: <ul style="list-style-type: none"> • delivers Corporate Plan 2024-29 outcomes • provides statutory duties • provides business enabling functions 	Leading Sustainable Environment Vibrant Thriving Destination Providing Excellent Services
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	n/a
What is the source of Funding?	n/a
Has this Funding Source been agreed with the Chamberlain's Department?	n/a
Report of:	Chamberlain Executive Director Environment
Report author:	Jenny Pitcairn, Chamberlain's Department

Summary

This report compares the revenue outturn for the services overseen by your Committee in 2024/25 with the budget for the year. Overall total net expenditure during the year was (£320,000) whereas the total budget was (£351,000), representing an underspending of £31,000 as set out below.

Summary Comparison of 2024/25 Revenue Outturn with Budget			
	Budget	Revenue Outturn	Variation Better/ (Worse)
	£000	£000	£000
Direct Net Expenditure			
Environment	(375)	(345)	30
Capital and Support Services	24	25	1
Overall Total	(351)	(320)	31

The Executive Director Environment submitted a request to carry forward local risk underspendings within the Department, but none for Licensing Committee. This request will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee.

Recommendation(s)

Members are asked to:

- Note the report.

Main Report

Revenue Outturn for 2024/25

1. Actual net expenditure for your Committee's services during 2024/25 totalled (£320,000), an underspend of £31,000 compared to the budget of (£351,000). A summary comparison with the budget for the year is tabulated below. In this and subsequent tables, expenditure and adverse variances are presented in brackets.

Summary Comparison of 2023/24 Revenue Outturn with Budget			
	Budget £000	Revenue Outturn £000	Variation Better/ (Worse) £000
Local Risk			
Environment	(375)	(345)	30
Total Local Risk	(375)	(345)	30
Capital and Support Services	24	25	1
Overall Total	(351)	(320)	31

2. The significant local risk variations were:
 - An increase in staff costs of (£55,000), primarily due to additional policy support and agency staff.
 - Additional income of £91,000, mainly from pavement licences following an increase in fees, and from street trading
3. Appendix 1 shows the movement from the 2024/25 opening budget to the closing budget.
4. The table below shows the degree to which costs were recovered through fees by licence type.

Revenue Outturn by Licence/Activity Type	Revenue Outturn £000
Late Night Levy ¹	
Expenditure	(153)
Income	153
Total Late Night Levy	0

Gambling Act ²	
Expenditure	(14)
Income	8
Total Gambling Act	(6)
Tables & Chairs	
Expenditure	(12)
Income	12
Total Tables & Chairs	0

¹ Including administration costs

² The cost of administering some application types have now exceeded the statutory maximum fees, therefore it is not possible to fully recover costs in those instances.

³ The costs relating to premises (excluding Late Night Levy), pavement licences and street trading are not separately identified at present. This category also includes any non-recoverable costs.

Local Risk Carry Forwards to 2025/26

5. The Executive Director Environment had a local risk underspending of £30,000 on the activities overseen by your Committee. Across the wider Department the Executive Director had net local risk underspendings totalling £209,000 on activities overseen by other Committees, after adjusting for unspent carry-forwards from 2023/24. The Executive Director has requested that £200,000 out of their maximum eligible underspend of £239,000 be carried forward, none of which relates to activities overseen by your Committee.

Corporate & Strategic Implications

Strategic implications – none.

Financial implications – none

Resource implications – none

Legal implications – none

Risk implications – none

Equalities implications – none

Climate implications – none

Security implications – none

Appendices

- Appendix 1 – Movement from 2024/25 opening budget to closing budget

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Chamberlain's Department

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Licensing Committee
Analysis of Movements 2024/25 Opening Budget to Closing Budget

	£000
Opening Local Risk Budget	(362)
Adjustments:	
Central funding of pay award (including backdated agency staff uplift) and contribution pay	(13)
Closing Local Risk Budget	(375)
Opening Capital & Support Services Budget	7
Adjustments:	
Central support recharge revised methodology	24
Change in recharges within fund	(7)
Closing Capital & Support Service Budget	24
TOTAL Opening Budget	(355)
Movement in Local Risk Budget	(13)
Movement in Capital & Support Services Budget	17
TOTAL Closing Budget	(351)

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Committee: Licensing Committee	Dated: 10/07/2025
Subject: Environment Department High-level Business Plan 2024/25: Year-End Progress Report (Licensing Team)	Public report: For Information
This proposal: <ul style="list-style-type: none"> • delivers Corporate Plan 2024-29 outcomes • provides statutory duties • provides business enabling functions 	<ul style="list-style-type: none"> • Diverse Engaged Communities • Providing Excellent Services • Vibrant Thriving Destination
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of:	Katie Stewart, Executive Director Environment
Report author:	Joanne Hill, Environment Department

Summary

In February 2024, Members of this Committee approved the elements of the Environment Department's 2024/25 high-level Business Plan which lie within the remit of the Licensing Committee. The high-level Business Plan was supported by a list of the Licensing Team's priority objectives for 2024/25.

This report provides a summary of the progress made by the Licensing Team in the delivery of its priority objectives during 2024/25.

Recommendation(s)

Members are asked to note the content of this report.

Main Report

Background

1. In February 2024, Members of this Committee approved the elements of the Environment Department's 2024/25 high-level Business Plan which are within

the remit of the Licensing Committee. The high-level Business Plan was supported by a detailed list of the Licensing Team's priority objectives for 2024/25.

2. Throughout the year, progress against the Licensing Team's objectives was regularly reviewed and discussed by Senior Management to ensure any issues could be resolved at an early stage, and your Committee was kept up to date on key matters.

Current Position

3. During 2024/25 the Licensing Team made good progress against its priority objectives, continuing to deliver the service in the context of Destination City and supporting the outcomes of the Corporate Plan, and other key strategies and policies.
4. All activities encourage growth and demonstrate support for city businesses whilst maintaining a balanced approach for our City residents, for example:
 - The new City Interactive Map was launched in June 2024 to provide local information, including locations of licensed premises. This is an important resource for businesses and residents.
 - The Safety Thirst Accreditation Scheme was relaunched to celebrate well managed venues. The Scheme also raises the profile of the City as a safe place to enjoy a night out.
 - During the year, the Team reviewed and consulted on the Statement of Licensing Principles; Alfresco Dining Policy; and Gambling Policy. Comments from consultees which include those from trade, residents and other stakeholders, were taken into consideration in the refreshed versions.
5. Details of the progress made against each of the Licensing Team's priority objectives during 2024/25 is presented at Appendix A.

Corporate and Strategic Implications

Strategic implications – The monitoring of key business objectives links to the achievement of the aims and outcomes of the Corporate Plan.

Financial implications - The full end of year financial position for 2024/25 is detailed in the separate Chamberlain's Revenue Outturn Report.

Resource implications - None

Legal implications - None

Risk implications - Risk is reviewed regularly by the Senior Management Team as part of the ongoing management of operations. In addition to the flexibility for emerging risks to be raised as they are identified, a process exists for in-depth periodic review of the risk register. The Department's Risk Register currently includes no Red or Amber risks specifically related to the Licensing Service.

Equalities implications – None

Climate implications - None

Security implications - None

Background Papers

'Draft high-level Business Plan 2024/25' (*Licensing Committee 8 February 2024*)

Appendices

Appendix A – Progress against Licensing Service Priorities 2024/25

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Progress against Licensing Service Priorities 2024/25

	Licensing Service Priorities 2024/25	Summary of progress during 2024/25
1.	Deliver the Licensing Service within the context of Destination City, understanding the needs of residents and businesses.	<ul style="list-style-type: none"> The Licensing Team continued to deliver its service within the context of Destination City with the provision of advice at Destination City event planning, concept and proposal meetings, and with a business-friendly approach through its free pre-application advice. The Team distributes the city event list to licensees enabling them to make choices about opening days/times, and the team also presented its Code of Good Practice, Traffic Light Scheme, and Safety Thirst Scheme to over 150 licensees at the Police Licensing Forum in November 2024. Activities across all workstreams encourage growth and demonstrate support for city businesses whilst balancing their needs with those of residents: <ul style="list-style-type: none"> The mapping tool is an important resource for business and residents alike, enabling good choices to be made on location of events; The Safety Thirst Accreditation Scheme celebrates well managed venues and raises the profile of the City as a safe place to enjoy a night out; The Alfresco Dining and Gambling policies were consulted on via the Commonplace platform, both of them soliciting interest from trade, residents and other stakeholders, with the refreshed policies taking all those comments into consideration.
2.	Publish a refreshed Street Trading Policy (by 31 March 2025).	<ul style="list-style-type: none"> This workstream was carried forward into 2025/26 to enable alignment with the new Destination City programme.
3.	Carry out a mapping project to identify streets, spaces or areas of The City that could be suitable for markets, events, later licensing hours or more licensed premises.	<ul style="list-style-type: none"> The project was completed in June 2024 and presented to the Licensing Committee in July 2024. The Interactive Map provides local information such as locations of licensed premises, residents, public transport points, and open spaces, and is available for use on the City of London GIS webpages. Positive media coverage was received: City maps out its future as a Square Mile of restaurant pubs and bars The Standard.

	Licensing Service Priorities 2024/25	Summary of progress during 2024/25
4.	Work with the City Operations Transportation and Destination City Teams to explore the potential for enhanced waymarking to hospitality and other visitor venues.	<ul style="list-style-type: none"> Discussions are ongoing to explore waymarking options which could be of benefit to the hospitality trade. The Team continues to engage with Transportation and Destination City colleagues.
5.	Enhance and relaunch the City of London Safety Thirst accreditation scheme, realigned with the new Licensing Code of Good Practice.	<ul style="list-style-type: none"> The Scheme was relaunched in February 2024, with assessments carried out between May and June 2024. The awards ceremony was held in July 2024 and saw a record 75 City venues accredited. In preparation for the 2025 scheme, the criteria have been enhanced and realigned with the new Licensing Code of Good Practice to include additional questions on CCTV, Martyn's Law (counter terrorism risk assessments), ID scanners, anti-drink spiking awareness, and provision of safe havens. Positive media coverage was received: City Licensed Premises Celebrate Wins At Safety Thirst Awards.
	Review and re-publish the City of London Statement of Licensing Principles under the provisions of the Gambling Act 2005.	<ul style="list-style-type: none"> The Statement of Licensing Principles was reviewed and consulted on via the Commonplace platform. Comments received were taken into consideration and incorporated in the final statement which was approved by Licensing Committee on 31 October 2024 and ratified by Court of Common Council on 3 December 2024. The revised statement has been published on the City's website. The Gambling Commission is due to publish new guidance to licensing authorities during 2025 at which point a further review of the policy will be required. This workstream has therefore been replicated into 2025/26.
7.	Implement the provisions of the Levelling Up and Regeneration Act 2023 (LURA2023) (subject to pending government regulations) in respect of the Business and Planning Act 2020, and a permanent pavement licence regime.	<ul style="list-style-type: none"> The new pavement licence regime was implemented in July 2024, incorporating the changes as set out in the LURA2023. As part of this implementation, the Licensing Team has been exploring the option of establishing a pavement licence appeals sub-committee. This workstream is ongoing and has been carried into 2025/26. Online application forms were developed with the City's Digital Services team offering applicants a streamlined application process and these were implemented in August 2024.

	Licensing Service Priorities 2024/25	Summary of progress during 2024/25
8.	Review the City of London's Al Fresco Eating and Drinking Policy following permanency of the pavement licence regime.	<ul style="list-style-type: none"> The Alfresco Dining policy was reviewed and consulted on via the Commonplace platform. Comments received were taken into consideration, and the final policy was noted by Licensing Committee on 31 October 2024 and ratified by Planning and Transportation Committee on 5 November 2024. The revised policy has been published on the City's website.
9.	Review the Licensing pages of the City of London website to ensure up-to-date and accurate information is available to users.	<ul style="list-style-type: none"> A review of the licensing pages on the CoL website commenced in February 2024 and has been carried forward into 2025/26 for completion. Part of this review is to ensure a fair balance in the support offered by the Licensing Team to businesses and residents. Part of this review is to ensure a fair balance in the support offered by the Licensing Team to businesses and residents
10.	Enhance the licensing back-office software (Idox Uniform) to further underpin the management of the Licensing Service.	<ul style="list-style-type: none"> The back-office system has been enhanced to capture new processes such as the permanent pavement licence regime. The 'Public Access' component of Idox went live in June 2024 enabling residents, licensees and other stakeholders to search for applications received and licences granted. The system is being further enhanced to enable online comments to be made on applications and to generate better reports. The Licensing Team has also started sourcing an alternative online application provider to replace the gov.uk provision which is being phased out by government in 2026. This latter part of the workstream is ongoing and has been carried forward into 2025/26.
11.	Determine the financial implications for licensing income generally and determine annual fees for each of the licensing categories.	<ul style="list-style-type: none"> Annual fee determinations were carried out for Sexual Entertainment Venues; Gambling; Massage and Special Treatment Premises; and Pavement Licences. These were reported to the relevant Committees for decision.

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City of London Corporation Committee Report

Committee(s): Licensing – For Information	Dated: 10/07/2025
Subject: Planned legislative and other changes to be implemented by the Licensing Service	Public report: For Information
This proposal: <ul style="list-style-type: none"> • delivers Corporate Plan 2024-29 outcomes • provides statutory duties • provides business enabling functions 	Dynamic Economic Growth, Providing Excellent Services, Vibrant Thriving Destination
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of:	Katie Stewart, Executive Director, Environment Department
Report author:	Rachel Pye, Assistant Director – Public Protection.

Summary

This report provides an overview of details of upcoming new legislation, expected changes to statutory guidance, the introduction of new licensing regimes, pilot programmes and amendments to existing Acts, all of which will be required to be implemented and administered by the Licensing Service in due course.

Detailed reporting and subsequent recommended decisions will be brought back to the relevant committee (s) once each change is finalised and is ready for implementation.

Recommendation(s)

Members are asked to:

Note the report.

Main Report

1. This report provides an overview of the legislative, guidance and other changes that will have an impact on the work of the Licensing and other committees over the coming year.
2. As each area of change develops to a point of implementation detailed papers will be presented for decision to relevant committees
3. Attached for your information is a table detailing the legislative and other changes for implementation by the Licensing Service (Appendix 1).

Implications

The implications will be fully considered when each area of change is more developed, and reports are brought back to members for decision.

Corporate & Strategic Implications:

Strategic implications – None

Financial implications - None

Resource implications - None

Legal implications - None

Risk implications - None

Equalities implications – None

Climate implications - None

Security implications – None

Appendices

- Appendix 1 – Table of legislative and other changes for implementation by the Licensing Authority.

Background Papers

None

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Appendix 1. Table of legislative and other changes for implementation by the Licensing Service.

Legislation	Expected Change	Detail	Current Status	Next Action	Committee
Tobacco and Vapes Bill	New legislation.	<p>A Bill to make provision about the supply of tobacco, vapes and other products, including:</p> <ul style="list-style-type: none"> • provision prohibiting the sale of tobacco to people born on or after 1 January 2009; • and provision about the licensing of retail sales and the registration of retailers. • to enable product and information requirements to be imposed in connection with tobacco, vapes and other products. • to control the advertising and promotion of tobacco, vapes and other products; and • to make provision about smoke-free places, vape-free places and heated tobacco-free places. 	Bill in the House of Lords Committee stage.	Await Royal Assent and the issuing of guidance.	Licensing PHES HWB
Gambling Act 2005	New Section 25 Guidance	The Gambling Commission last updated their guidance in 2021; they have	There is an ongoing review	Awaiting the issuing of refreshed guidance.	Licensing

		<p>undertaken a number of consultations; and have indicated that they are updating the section 25 guidance.</p> <p>The Gambling Commission have not specified a date for the new guidance</p>	<p>of the Gambling Act 2005 by the Government and the Gambling Commission with the findings due in 2025.</p>	<p>Once received, COL Gambling Policy, Local Area Profile and Equality Impact Assessment may require updating, consulting upon with associated Licensing Committee and Court of Common Council approvals.</p>	
Health and Care Act 2022	New licensing scheme.	<p>There is a growing prevalence and normalisation of non-surgical cosmetic procedures. This has been associated with the rise of social media, the increasing accessibility and affordability of high street providers and aesthetic clinics and the advancement of technologies and products applied in this field.</p> <p>Procedures such as botulinum toxin (commonly known as Botox) anti-wrinkle injections, cosmetic fillers (commonly known as dermal fillers), chemical peels and energy-based treatments are growing in popularity, with new procedures rapidly emerging onto the market.</p> <p>In April 2022, the Health and Care Act gave the Secretary of State for Health and Social Care the power to</p>	<p>Powers to introduce a licensing scheme introduced in Health and Care Act 2022.</p> <p>Consultation carried out in 2023.</p> <p>Expert groups set up and utilised to inform design of the licensing scheme.</p>	<p>Awaiting details of the licensing scheme, including education and training standards, insurance, infection control and hygiene qualifications and a fees model.</p>	PHES HWB

		introduce a licensing regime for non-surgical cosmetic procedures in England. The purpose of the scheme is to ensure that consumers who choose to undergo a non-surgical cosmetic procedure can be confident that the treatment they receive is safe and of a high standard.			
The Terrorism (Protection of Premises) Act 2025 (Martyn's Law)	New legislation.	<p>Improves protective security and organisational preparedness across the UK by requiring that those responsible for certain premises and events consider how they would respond to a terrorist attack. In addition to this, at certain larger premises and events, appropriate steps to reduce vulnerability to terrorist attacks must also be considered. Through the Act, qualifying premises and events should be better prepared and protected, ready to respond in the event of a terrorist attack.</p> <p>Introduces an amendment to the Licensing Act in relation to the submission of plans. Two plans to be submitted, a basic and a detailed which may contain measure related to security.</p>	Received Royal Assent on 3 April 2025.	<p>Awaiting publication of guidance. An implementation period of 24 months has been set before the Act comes into force. The Government intends for there to be an implementation period of at least 24 months before the Act comes into force. This will allow the Security Industry Association's new regulatory function to be established, whilst ensuring those responsible for premises and events in scope have sufficient time to understand their new obligations. This will</p>	Licensing

				enable them to plan and prepare appropriately. Awaiting detail of the requirement for submission of sensitive detail on licensing plans.	
GLA Pilot Project	Design of a pilot to introduce strategic licensing powers for the Mayor for London.	<p>The government will work with the Greater London Authority to review strategic licensing powers and explore a pilot scheme, providing the Mayor of London with new powers over strategic licensing. This could include a new “call in” power over licensing applications in areas of strategic importance for the nighttime economy.</p> <p>The Mayor of London recently launched a new, independent London Nightlife Taskforce to examine and address the issues facing London’s nightlife industry and provide recommendations on how to ensure the night-time economy can thrive.</p> <p>This review of strategic licensing powers will look at options for providing the mayor with new powers to support the nightlife industry.</p>	The GLA are developing plans for how pilot powers can be implemented in London, working with government and London Councils. Once the route to assigning the Mayor of London such powers is confirmed, a more detailed timeline will be developed.	Chairman to attend a roundtable to hear more about GLA plans for the strategic licensing pilot, as well as advise GLA on City insights as key decision makers on licensing applications in London.	Licensing

		The government and the GLA will work closely with local stakeholders, including the police, to design the pilot scheme.			

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City of London Corporation Committee Report

Committee(s): Licensing Committee – For Information	Dated: 10/07/2025
Subject: Delegated decisions of the Executive Director Environment pertaining to premises licences	Public report: For Information
This proposal: <ul style="list-style-type: none"> • delivers Corporate Plan 2024-29 outcomes • provides statutory duties • provides business enabling functions 	Dynamic Economic Growth, Providing Excellent Services, Vibrant Thriving Destination
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of:	Katie Stewart, Executive Director, Environment Department
Report author:	Robert Breese, Licensing Officer

Summary

This report details the premises licences, and variations to premises licences, granted under the Licensing Act 2003 and administered by the Licensing Service from 1 March 2025 to 31 May 2025. It does not include any premises where Members have been involved in the decision-making process i.e. decisions made at Licensing Sub-Committee hearings.

The report also gives a summary of the enforcement action taken under the Licensing Act 2003 and under the Police, Factories (Misc Provisions) Act 1916 between 1 March 2025 to 31 May 2025. In addition, the report presents data from the 'traffic light' risk scheme introduced within the City of London on 1 April 2013. The data gives a view of the scheme between 1 December 2024 to 31 May 2025.

Recommendation(s)

Members are asked to:

Note the report

Main Report

1. Pursuant to the instructions from your Committee, I attach for your information lists detailing 'premises licence' applications (Appendix 1) and variations (Appendix 2) granted by the Licensing Service between 1 March 2025 to 31 May 2025. Each of these appendices contain details of any conditions attached to the premises licences.
2. The report also contains information appertaining to the number of personal licences issued and the number of pavement licences issued. This information is also contained in Appendix 2.
3. Any questions of detail concerning premises licences can be obtained from the Corporation's public register which can be found at:
<https://www.cityoflondon.gov.uk/services/licensing/beer-and-entertainment/search-the-public-register> or by email to licensing@cityoflondon.gov.uk
4. This report also outlines the enforcement activity of the Licensing Service in relation to premises with a licence granted under the Licensing Act 2003 (Appendix 3). The table in Appendix 3 shows the number of visits undertaken, the number of enforcement actions taken, and the number of noise complaints received. Enforcement actions include warning letters, simple cautions, legal proceedings etc. Appendix 3 provides data from 1 March 2025 to 31 May 2025.
5. Appendix 3 also includes data from 1 March 2025 to 31 May 2025 detailing the response to intelligence and complaints relating to unauthorised street collections. This data shows the number of visits undertaken, the number of enforcement actions taken (which includes warning letters, verbal advice given, and prosecutions commenced), and the total number of prosecutions currently in progress.
6. Appendix 3a contains a summary as to the outcome of these completed prosecutions as noted in Appendix 3.
7. Licensing Officers undertake routine enforcement visits to check on premises licence conditions where there are concerns, e.g. closing times, compliance with Temporary Event Notices and managing numbers of people consuming alcohol outside venues, and in response to complaints. The Department's Policy Statement on Enforcement (<https://www.cityoflondon.gov.uk/assets/Business/policy-state-of-enforcement-25.pdf>) is followed prior to escalating action and taking legal proceedings.

8. The Statement on Enforcement conforms to the Regulators' Compliance Code and the regulatory principles required under the Legislative and Regulatory Reform Act 2006. It sets out the general principles and approach which Officers are expected to follow and addresses issues of proportionality, consistency, targeting, transparency and accountability.
9. More widely, enforcement arrangements are currently coordinated at the Licensing Liaison Partnership meetings that are held monthly and are attended by representatives from all enforcement agencies. Joint visits are organised via this forum and subsequent reports are used to add to the top-level premises list that comprises those premises that have accrued the most points under the 'traffic light' risk scheme. These are then targeted by relevant enforcement officers.
10. This report details data produced from the 'traffic light' risk scheme between 1 December 2024 to 31 May 2025. Further details can be seen in Appendix 4.
11. There is a very good working relationship between the Port Health & Public Protection (PH&PP) Licensing Team, the City of London Police Licensing Team and the PH&PP Pollution Control Team, all of whom are based at the Guildhall. These relationships and lines of communication have been maintained with regards to remote working, and we have furthered our relationships with various stakeholders through Operation Reframe – a regular monthly collaborative partnership with numerous responsible authorities aimed at building trust and confidence in our work and creating safe spaces.
12. There are also other City Corporation Departments routinely involved in enforcement, including the City of London Planning team. Where it appears that a material change of use has occurred at a licensed premises, or there is a failure to comply with any condition attached to a planning permission or a breach of planning controls, officers from the Planning Department may take appropriate enforcement action.
13. The Memorandum of Understanding (MoU) between the City of London Police and the Environment Department agreed in November 2011 (when it was the Markets and Consumer Protection Department) outlines specific arrangements for cooperation between the teams.
14. Any complaints about licensed premises are dealt with by the relevant agency/team, e.g. crime and disorder – Police, fire safety – London Fire Brigade. As far as PH&PP are concerned, complaints relating to the conditions on a licence will be dealt with in the first instance by the Licensing Team, but if there are noise issues the Pollution Team will also be involved.
15. Investigations are undertaken and if there are grounds for a review of the licence in relation to the licensing objectives, then the responsible authorities can apply accordingly. In practice, potential applications are considered at the Licensing Liaison Partnership meetings, and agencies/authorities support one another in providing evidence and making applications.

Implications

Corporate & Strategic Implications:

Strategic implications – None

Financial implications - None

Resource implications - None

Legal implications - None

Risk implications - None

Equalities implications – None

Climate implications - None

Security implications – None

Appendices

- Appendix 1 – New Licence Applications issued between 1 March 2025 to 31 May 2025.
- Appendix 2 – Applications to vary a licence issued between 1 March 2025 to 31 May 2025.
- Appendix 3 - Enforcement Action carried out between 1 March 2025 to 31 May 2025 (including noise complaints received).
- Appendix 3a – Summary of Prosecutions carried out between 1 March 2025 to 31 May 2025.
- Appendix 4 (Non-Public) – Update on the risk scheme as of 31 May 2025.

Background Papers

None

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Appendix 1

New Licence Applications Issued by way of Delegated Authority (1 March 2025 to 31 May 2025)

Name	Address	Ward	Details
Acer	61-63 Watling Street, EC4M 9DD	Cordwainer	A 22:30
Benito's	Unit 3, 5-7 Devonshire Row, EC2M 4UJ	Bishopsgate	A 22:00
Huckletree	1 Primrose Street, EC2A 2JN	Bishopsgate	A 23:00
Happenstance (Pop Up Bar)	10 Paternoster Sq, EC4M 7DY	Bread Street	A 22:00
Kirkland & Ellis	40 Leadenhall Street, EC3A 2BJ	Aldgate	A 23:00
Kimchimama	142 Fleet Street, EC4A 2BP	Castle Baynard	A 21:00
BDK	100 Liverpool Street, EC2M 2AT	Bishopsgate	A, L 01:00
Matthew Clark Bibendum	16 St Martin's-Le-Grand, EC1A 4EN	Cheap	A 23:00
Stoney Lane	9 Stoney Lane, E1 7BH	Aldgate	A, L, (e), (f) 01:00
Teapsy Project	28 Chancery Lane, Unit 4, WC2A 1LB	Farringdon Without	A, (e), (f) 23:00
Association of British Insurers	1 - 6 Lombard Street, EC3V 9AA	Billingsgate	A 21:00
Kleftiko	84 Fetter Lane, EC4A 1EQ	Farringdon Without	A 23:00
Lombard Fields Ltd	68 Lombard Street, EC3V 9LJ	Walbrook	A, L, (b) (e) (f) (g) 02:00
Ki Insurance	122 Leadenhall Street, EC3V 4AB	Lime Street	A, (e) 23:00
Cravath, Swaine & Moore LLP	100 Cheapside, EC2V 6DT	Cheap	A 23:00
Fidelity Investments	25 Cannon Street, EC4M 5SB	Bread Street	A, L 23:00
Vagabond	5 Paternoster Sq, EC4M 7DX	Bread Street	A, L, (e), (f) 00:00
Paternoster Lodge	2 Paternoster Sq, EC4M 7DX	Bread Street	A 22:00

Total Licences Issued = 18

Key to Details:

A Sale of Alcohol, L Late Night Refreshment, (a) Plays, (b) Films, (c) Indoor Sporting Events, (d) Boxing or Wrestling, (e) Live Music, (f) Recorded Music, (g) Performances of Dance

Times stated are the latest terminal hour for at least one of the licensable activities.

Number of Licences by Ward

Aldgate 2, Billingsgate 1, Bishopsgate 3, Bread Street 4, Castle Baynard 1, Cordwainer 1, Cheap 2, Farringdon Without 2, Lime Street 1, Walbrook 1

Conditions Applied to Licences Granted by way of Delegated Authority

Acer

1. Consumption of alcohol on the premises (including in any external seating areas) shall only be to a person seated taking a meal there and for consumption by such person as ancillary to their meal.
2. Sales of alcohol for consumption off the premises (other than in the outside seating area as shown in the layout plan) shall be in sealed containers only.
3. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
4. Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly.
5. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.
6. Loudspeakers shall not be located by the entrance doors or in the outside seating area.

Benito's

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually records whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or Licensing Authority recordings of the preceding two days immediately when requested.
2. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.

Huckletree

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually records whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or Licensing Authority recordings of the preceding two days immediately when requested.
2. Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly.
3. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.

Happenstance (Pop Up Bar)

1. All customers in the red-lined licensed area (as marked on plan number 94.49/800) must always be seated save for access to and egress from the seating area.

Kirkland & Ellis

NONE

Kimchimama

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
2. There shall be no sale of alcohol in unsealed containers for consumption off the premises.
3. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.

BDK

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.

2. Promoted events will not be held at the premises. A promoted event is an event involving music and dancing where the musical entertainment is provided at any time by a disc jockey or disc jockeys one or some of whom are not employees of the licensee (premises licence holder) and the event is (independent of the licensee) promoted to the general public.

Matthew Clark Bibendum

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall always be present on the premises when they are open to the public. This staff member shall be able to show the police or Licensing Authority recordings of the preceding two days immediately when requested.
2. Sales of Alcohol will be restricted to employees of the premises licence holder.
3. There shall be no sales of alcohol in unsealed containers for consumption off the premises.
4. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.

Stoney Lane

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
2. A noise management plan shall be in place to identify how noise arising from all sources of noise including regulated entertainment, plant, pa systems and patrons shall be effectively controlled so as to minimise the risk of public nuisance and how any complaints of noise will be dealt with. A copy of the plan shall be retained on the premises and made available for inspection by a police officer and/or authorised officer of the licensing authority on request.
3. Windows and doors shall be kept closed at any time when regulated entertainment is taking place.
4. Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly.
5. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.

Teapsy Project

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
2. Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly.
3. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.

Association of British Insurers

1. The premises shall install and maintain a comprehensive CCTV system. All public entry and exit points will be covered, and the CCTV cameras shall continually record whilst licensable activity is being provided.
2. The premises is not open to the general public and licensable activity may only be provided to members and guests either by invitation or by ticket.
3. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.

Kleftiko

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
2. An incident log shall be kept at the premises and made available on request to the Police or an authorised officer of the City of London Corporation. The log will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any incidents of disorder (disturbance caused by a group of people)
[There is no requirement to record the above incidents (a), (b) or (c) where they do not relate to a licensable activity]
 - (d) seizures of drugs or offensive weapons
 - (e) any faults in the CCTV system or searching equipment or scanning equipment
 - (f) any refusal of the sale of alcohol.
3. The supply of alcohol at the premises shall only be to a person seated taking a table meal and for the consumption by such a person as ancillary to their meal.

4. All delivery orders shall be to a registered residential or business address. There shall be no deliveries to public/communal areas or open spaces.
5. Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly.
6. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.
7. The premises will have a refusal book or electronic system to record all refusals of sales, this must be made available to the police and local authority officers upon reasonable request.

Lombard Fields Ltd

1. Alcohol Sales are permitted 24 hours a day for apartment residents only.
2. The only permitted sale of alcohol for consumption off the premises is until 23:00 hours daily for customers in the terrace area in Change Alley only, as shown on the Ground Floor Proposed Layout Plan attached to the licence.
3. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
4. An incident log shall be kept at the premises and made available on request to the Police or an authorised officer of the City of London Corporation. The log will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of customers
 - (c) any incidents of disorder (disturbance caused either by one person or a group of people)
[There is no requirement to record the above incidents (a), (b) or (c) where they do not relate to a licensable activity]
 - (d) seizures of drugs or offensive weapons
 - (e) any faults in the CCTV system or searching equipment or scanning equipment
 - (f) any refusal of the sale of alcohol during the hours the premises is licensed to sell it
5. When the premises is carrying on licensable activities after 23:30 hours, a minimum of 2 registered door supervisors shall be on duty at each door used for entry or exit.
6. There shall be no admission or readmission of customers to the premises after 00:00 hours save for customers using the agreed smoking area at the premises, residents and their guests.
7. All doors and windows shall remain closed at all times after 23:30 hours during the provision of regulated entertainment save for entry or exit, or in the event of an emergency.
8. Loudspeakers shall not be located in the entrance lobby or outside the premises.

9. A written dispersal policy shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours. A copy of the policy shall be retained on the premises and made available for inspection by a police officer and/or authorised officer of the licensing authority on request.
10. Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly.
11. Customers permitted to temporarily leave and then re-enter the premises post 23:30 e.g. to smoke, shall not be permitted to take drinks or glass containers with them.
12. The Licence holder shall make available a contact telephone number to nearby residents and the City of London Licensing Team to be used in the event of complaints arising.
13. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.

Ki Insurance

1. Alcohol shall not be sold or supplied otherwise than to: Directors, Partners, Agents, Officers and employees and guests of KI Insurance Services and the licence holder (and subsidiaries and affiliated companies thereof and their bona fide guests), or to persons attending by prior invitation to a private or organised function in the premises.
2. Off sales are restricted to other unlicensed parts of building and other corporate premises of KI Insurance Services.

Cravath, Swaine & Moore LLP

1. The provision of licensable activities shall be restricted to employees and officers of the organisation in occupation, or their associated companies, and bona fide guests of the said employees, officers and companies; and persons attending any bona fide private event at the premises.
2. The premises shall install and maintain a comprehensive CCTV system. All entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open for licensable activities and recordings shall be kept available for a minimum of 31 days with date and time stamping.
3. A log (which may be kept electronically) shall be kept at the premises detailing all refused sales of alcohol. The record should include the date and time of the refused sale. The record shall be made available on request to the Police or an authorised officer of the City of London Corporation.
4. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.

Fidelity Investments

1. The provision of licensable activities shall be restricted to: employees and officers of the organisations in occupation, or their associated companies; and bona fide guests of the said

employees, officers and companies; and persons attending any bona fide private event at the premises.

2. The premises shall install and maintain a comprehensive digital colour CCTV system. All entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open for licensable activities and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
3. An incident log shall be kept at the premises and made available on request to the Police or an authorised officer of the City of London Corporation. The log shall record the following with the date and time of the incident/refusal:
 - (a) all crimes reported to the venue
 - (b) all ejections of customers
 - (c) all refusals of entry
 - (d) all refused sales of alcohol to persons under the age of 18, or appearing under the age of 25 without valid ID
 - (e) any incidents of disorder (disturbance caused either by one person or a group of people)
 - (f) any seizures of drugs or offensive weapons
4. A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature.
5. Licensable activities will not be permitted on the roof terrace after 22:00 hours.

Vagabond

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
2. There shall be no promoted events on the premises. A promoted event is an event involving music and dancing where the musical entertainment is provided at any time between 23:00 and 07:00 by a disc jockey or disc jockeys one or some of whom are not employees of the premises licence holder and the event is promoted to the general public.

Paternoster Lodge

NONE

Appendix 2

Licence Variations Issued by way of Delegated Authority (1 March 2025 to 31 May 2025)

Name	Address	Ward	Details
Wagtail	68 King William Street, EC4N 7HR	Candlewick	Removal of Condition 5 of the premises licence which reads: "5. The roof terraces on level 9 and 10 shall not be used or accessed by members of the public between the hours of midnight on one day and 8.00 on the following day other than in the case of an emergency"
Chipotle	49A London Wall, EC2M 5TE	Coleman Street	To extend the provision of regulated entertainment (to include recorded music) and the sale of alcohol from the current hours of Monday to Friday 11:00 to 21:00 to the proposed hours of Monday to Sunday 11:00 to 23:00.
Chipotle	72 King William Street, EC4N 7HR	Candlewick	The proposed variation is to extend the provision of regulated entertainment (to include recorded music) and the sale of alcohol from the current hours of Monday to Sunday 11:00 to 21:00 to the proposed hours of Monday to Sunday 11:00 to 23:00.
Nisa	55 – 56 Aldgate High Street, EC3N 1AL	Portsoken	The proposed variation is to bring forward start time for alcohol sales by one hour from 8am to 7am.
Fazenda	100 Bishopsgate, London, EC2N 4AA	Bishopsgate	To vary the existing premises licence so as to include the sale of alcohol for consumption off the premises and remove condition 2 of annex 2 accordingly.
Vintry & Mercer	19-20 Garlick Hill & 4 Skinners Lane, EC4V 2AU	Vintry	The application is to vary the layout of the premises to include an outside service bar to service a seating area on Little Trinity Lane.

Total Number of Variations Issued = 6

Number of Licences by Ward

Bishopsgate	1
Candlewick	2
Coleman Street	1
Portsoken	1
Vintry	1

Conditions Added to Licences Granted by way of Delegated Authority

Wagtail

NONE

Chipotle (London Wall)

NONE

Chipotle (King William)

NONE

Nisa

NONE

Fazenda

NONE

Vintry & Mercer

1. There shall be no live or recorded music in the seating area on Little Trinity Lane at any time licensable activities are taking place.

Personal Licences Issued by way of Delegated Authority

1 March 2025 to 31 May 2025	1
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Pavement Licences Issued by way of Delegated Authority

1 March 2025 to 31 May 2025	31
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Enforcement Action Carried out Under the Licensing Act 2003 **1 March 2025 to 31 May 2025**

Between 1st March and 31st May 2025 there were 49 pro-active inspections of the 965 licensed premises currently in the City of London. From these visits 36 premises were informally advised and 5 received a warning letter relating to minor breaches found at the premises. Compliance with licensing conditions and the Code of Good Practice remains high. An overview of the figures are as below:

Total Number of Inspections	49
Number of Warning Letters	5
Number of Premises advised	36
Number of simple cautions	0
Number of suspension notices	2
Licence lapsed/surrendered	6 *
Number of prosecutions in progress	1
Number of prosecutions completed	1 - details set out in appendix 3 (a)

*Licences are deemed lapsed in circumstances where the licence holder no longer exists e.g. a company has gone into liquidation.

Enforcement Action Carried out Under The Police, Factories (Misc Provisions) Act 1916 **1 March 2025 to 31 May 2025**

Total Number of Inspections	4
Number of Warning Letters	1
Verbal Advice	0
Prosecution proceedings commenced	3
Number of prosecutions in progress	3
Number of prosecutions completed	8 - details set out in appendix 3 (a)

Noise complaints received between 01/03/2024 and 31/05/2025

Total number of complaints: 15

NAME	ADDRESS	WARD	COMPLAINT DETAILS	TYPE	DATE AND TIME	OUTCOME
The Anthologist	58 Gresham Street	Walbrook	Complaint of loud music as caller was walking past premises	MUSIC NOISE	01-March-2025 16:45	Informally Resolved
The Cockpit	7 St. Andrews Hill	Farringdon Within	Complaint of people noise and disturbance from patrons drinking outside complainant's flat on numerous occasions	PEOPLE NOISE	03-March-2025 16:51	Informally Resolved
Dirty Martini	130 Wood Street	Cheap	Complaint that loud music playing in street coming from external speakers	MUSIC NOISE	12-March-2025 17:57	Informally Resolved
Trinity Bell	18-22 Creechurch Lane	Aldgate	Complaint that resident can hear vibrations from loud music coming from premises	MUSIC NOISE	13-March-2025 20:47	Informally Resolved
Beau Beaus	4-6 Gravel Lane	Portoken	Complaint that loud music coming from premises	MUSIC NOISE	06-April-2025 18:45	Informally Resolved
Fleets	44-46 Ludgate Hill	Farringdon Within	General complaint from resident that noise levels over the weekends are beyond acceptable and that they can hear the all day parties with loud DJs and open windows	MUSIC NOISE	07-April-2025 09:07	Informally Resolved
Forge	24 Cornhill	Walbrook	Complaint about premises playing loud music with door open	MUSIC NOISE	08-April-2025 16:50	Informally Resolved
Origin City	12 West Smithfield	Farringdon Without	Complaint about loud music coming from party at restaurant next to apartment	MUSIC NOISE	14-April-2025 01:57	Informally Resolved
Black Parrott	8 Bride Court	Castle Baynard	Complaint from resident above premises that music noise audible	MUSIC NOISE	23-April-2025 22:00	Informally Resolved
Barbican Arts Centre	Silk Street	Cripplegate	Complaint about loud drumming noise from a performance	MUSIC NOISE	24-April-2025 20:00	Informally Resolved

Details	60 Long Lane	Farringdon Within	Complaint about excessive noise from premises in evening disrupting residents	MUSIC NOISE	07-May-2025 21:44	Informally Resolved
Madison	1 New Change	Bread Street	Complaint from resident about excessive noise coming from Roof Top Bar	MUSIC NOISE	11-May-2025 21:31	Informally Resolved
The Refinery	1 Ropemaker Street	Castle Baynard	Complaint about loud music coming from The Refinery, heard from the Barbican	MUSIC NOISE	15-May-2025 19:17	Informally Resolved
Ironmongers Hall	Shaftesbury Place	Aldersgate	Complaint about loud music coming from premises all evening	MUSIC NOISE	23-May-2025 00:40	Informally Resolved
The Astronomer	125-129 Middlesex Street	Bishopsgate	Complaint from resident about loud music coming from the pub into early hours	MUSIC NOISE	30-May-2025 01:00	Informally Resolved

Key to Outcomes

Advice/Information Only - for use when we have given a complainant advice only.

Informally Resolved – when we have taken action and a matter has been resolved without formal action.

Notice Served

Prosecution Successful

Referred to Other Authority

Referred to Other Department

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Prosecution Outcomes

Licensing Act 2003 – Sale of Alcohol

Premises	Ye Olde Cheshire Cheese, 145 Fleet Street, London EC4A 2BU
Licensee	Samuel Smith (Southern) – private limited company
Offence	Carrying on licensable activities otherwise than under and/or in accordance with an authorisation under the Licensing Act 2003
Details of offence	<ul style="list-style-type: none"> • The licensee provided licensable activity in the form of alcohol sales between June 2023 and November 2024, in breach of Condition 1 of their premises licence, which requires them to have an operational CCTV system at all times licensable activity takes place. • The system had not been working properly since June 2023 and was brought to the attention of the licensing authority in May 2024, when City Police required access to CCTV images to assist them with the investigation of a crime that took place at the premises. The licensee was unable to provide the images. • Despite a warning letter sent to the licensee in June 2024, requesting them to correct the failure forthwith, and an acknowledgement from the licensee in July 2024 that remedial works were being put into place, further breaches were witnessed in October and November 2024. • Remedial works were not completed by the licensee until December 2024, after legal proceedings were instigated by the licensing authority.
Court Hearing	The matter came before the City of London Magistrates Court on 4 June 2025 . At the hearing, counsel for the licensee submitted a guilty plea to two of the four offences and the licensing authority agreed to drop the other two offences. This was endorsed by the Court and sentencing was adjourned to 16 July 2025.

Police, Factories and c. (Miscellaneous) Act 1916 – collection of money and selling of articles on City streets for charitable or other purposes

City of London (Various Powers) Act 1987 – selling of articles for private gain on City Streets

Location	Various streets in the City of London
Collector / Trader	We R Blighty Community Interest Company
Offences	<p>Collecting money and selling of articles for charitable or other purposes otherwise than in accordance with a permit under the Police, Factories and c. (Miscellaneous) Act 1916</p> <p>Selling of articles for private gain without a street trading licence under the City of London (Various Powers) Act 1987</p>
Details of offence	<ul style="list-style-type: none"> • We R Blighty C.I.C. (WRB) first came to Licensing Team’s attention in January 2024, when City Police found their operatives collecting money within the City of London jurisdiction without a street collection permit. Further sightings of unlicensed money collections were made by City Police on 5 and 6 March 2024, which led to the licensing team sending advisory letters on 12 March 2024 to the company directors Ben Mills and Danielle Vidler, setting out the law on money collections and street trading in the City of London. This was followed up with an advisory email on 25 March 2024, reinforcing the advice given on 12 March. • Despite these informal warnings, WRB operatives were found collecting money and/or selling articles without a street collection permit or street trading licence on 17 April, 28 May and 30 July 2024. • A final written warning was sent to WRB company directors on 1 August 2024, warning that if their operatives were found collecting money or selling articles again on City streets without the prerequisite permits, legal proceedings would be commenced against them for breaches of the 1916 and 1987 Acts. • Despite the final written warning on 1 August, operatives of WRB were sighted at various locations on City of London streets on the following dates collecting money and / or selling articles for charitable or other purposes, and/or selling articles to earn a livelihood, without the prerequisite permits or licences: <ul style="list-style-type: none"> ○ 6 August 2024 ○ 8 August 2024 ○ 4 September 2024 ○ 12 November 2024 ○ 20 November 2024 ○ 21 November 2024 ○ 18 February 2024 ○ 27 February 2025 • Legal proceedings were commenced by the City Corporation against WRB and its directors for 8 witnessed breaches under the

	1916 Act and 6 witnessed breaches under the 1987 Act – a total of 14 offences per defendant
Court Hearing	<p>The matter came before the City of London Magistrates Court on 4 June 2025. At the hearing, submitted a guilty plea the defendants pleaded guilty to all 14 offences and were sentenced as follows:</p> <p><u>Benjamin Mills</u></p> <ul style="list-style-type: none"> - S5(1) of the Police, Factories and c. (Miscellaneous) Act 1916 Offences: fine of £120 - S15 and S16 of the City of London (Various Powers) Act 1987: fine of £300 - Victim surcharge of £168 - Costs of £100 <p><i>Total of £688 (being £588 in fines, and £100 in costs). Payable over the course of 3 months, with a payment of £235 per month (slightly less on the final month). First payment due on the 1st July, and the court will make a collection order for the amount</i></p> <p><u>Danielle Vidler</u></p> <ul style="list-style-type: none"> - S5(1) of the Police, Factories and c. (Miscellaneous) Act 1916 Offences: fine of £80 - S15 and S16 of the City of London (Various Powers) Act 1987: fine of £200 - Victim surcharge of £112 - Costs of £100 <p><i>Total of £492 (being £392 in fines, and £100 in costs) Payable over the course of 3 months, with a payment of £164 per month. First payment due on the 1st July, and the court will make a collection order for the amount.</i></p> <p><u>We R Blighty C.I.C</u></p> <ul style="list-style-type: none"> - S5(1) of the Police, Factories and c. (Miscellaneous) Act 1916 Offences: fine of £180 - S15 and S16 of the City of London (Various Powers) Act 1987: fine of £400 - Victim surcharge of £232 - Costs of £1500 <p><i>Total of £2312 (being £812 in fines, and £1500 in costs) Payable over the course of 12 months, with a payment of £200 per month (slightly less on the final month). First payment due on the 1st July, and the court will make a collection order for the amount.</i></p>

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